

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
FEBRUARY 23, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 23, 2016, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on February 9, 2016 and the memorandum of the executive session held on February 18 and 19, 2016. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to approve both sets of minutes as presented. Motion carried 3-0.

**CARDBOARD BOAT REGATTA**

Kerry Mehringer, representing Holy Trinity Catholic School, asked permission to use the river walk plaza area on Saturday, August 13, 2016 for the annual cardboard boat regatta. Mehringer said as of now the event activities are the same as last year.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve Holy Trinity's cardboard boat regatta on August 13, 2016. Motion carried 3-0.

### **CHALK WALK**

Corina Mack, representing the Jasper Community Arts Commission, asked permission to hold the 13<sup>th</sup> annual Chalk Walk event downtown on June 4, 2016 with a rain date of June 11, 2016 from 5:30 a.m. to 4:00 p.m. The actual event is held from 8:00 a.m. to 3:00 p.m. They want to close Main Street from 5<sup>th</sup> Street to 7<sup>th</sup> Street and close 6<sup>th</sup> Street from Jackson Street to Newton Street. The only change this year is the event is being held from 8:00 a.m. to 3:00 p.m. instead of 8:30 a.m. to 4:00 p.m.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give permission to the Jasper Arts to host the Chalk Walk and close the streets from 5:30 a.m. to 4:00 p.m. on June 4, 2016 with a rain date of June 11, 2016. Motion carried 3-0.

### **SIPS, SAMPLES, AND SONG FEST**

Bridgette Jarboe Bartley, representing Anderson Woods, asked permission to use the Schaeffer Barn for their 10<sup>th</sup> annual event called Sips, Samples, and Song Fest. The event will be held on Saturday, September 24, 2016 from 2:00 p.m. to 6:00 p.m. Bartley said they want to start putting up the fence on Friday afternoon and start the other set up at 7:30 a.m. on Saturday.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve Anderson Woods event starting on Friday September 23, 2016 and on Saturday, September 24, 2016. Motion carried 3-0.

### **SAINT JOSEPH PARISH 5K RUN/WALK**

Audrey Werner, representing St. Joseph Parish, asked permission to hold their 9<sup>th</sup> annual 5K run/walk on Saturday, June 4, 2016 beginning at 8:00 a.m. The route is the same as the last four years. The route starts near the parish center and goes south on St. Joseph Street, west on 10th Street, south on St. John, west on 9th Street, north on Bartley Street, west on 13th Street, north on Altmeyer Rd, west on 15th Street, then turn around near the Greater Jasper Schools administration office located by St. Charles Street, then east on 15th Street, south on Emily Street, east on 13th St, south on Bartley St, east on 9th St, north on St. John, east on 10th St, north on St. Joseph Street to the point of beginning.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit St. Joseph Parish's 9<sup>th</sup> annual 5K run/walk on June 4, 2016 from approximately 8:00 a.m. to 10:00 a.m. Motion carried 3-0.

### **SPIRIT OF JASPER DUATHLON**

Michael Kern, representing the Greater Downtown Jasper Business Association, asked to use certain streets, the river walk and plaza area for the annual Spirit of Jasper duathlon on May 7, 2016 from 7:00 a.m. to noon. The duathlon consists of a 5K run, a bike ride, and another 5K run. Kern said the routes are the same as last year.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to adopt the Spirit of Jasper duathlon on May 7, 2016 and use the river walk, plaza

area and city streets as presented from approximately 7:00 a.m. to noon. Motion carried 3-0.

### **DEAF AWARENESS PICNIC**

Mayor Seitz said he received a letter submitted by Donald Mendel, representing Connections Deaf Centers, asking for permission to use the river walk, plaza, gazebo, and three shelter houses on September 17, 2016 from 8:00 a.m. to 8:00 p.m. for their annual deaf awareness picnic. The picnic is from 10:00 a.m. to 6:00 p.m.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve this event on September 17, 2016. Motion carried 3-0.

### **RESIGNATION LETTER**

Police Chief J. Michael Bennett said Traffic Safety Auxiliary Officer Benjamin Hicklin submitted a letter of resignation to take a job in Carlisle, Indiana. Bennett asked the board to accept the letter of resignation.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to accept the resignation of Traffic Safety Auxiliary Officer Benjamin Hicklin. Motion carried 3-0.

### **SEEK QUOTES**

Police Chief J. Michael Bennett asked permission to send out a bid packet for a 2016 police vehicle less the trade in of two vehicles used by city hall personnel, a 2004 Crown Vic and a 2004 Ford Explorer. If approved, a 2011 Equinox will be transferred from the police department to city hall.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give the chief permission to send out a bid packet for a 2016 police vehicle less the trade in of two vehicles used by city hall personnel and approve the transfer of the 2011 Equinox from the police department to city hall. Motion carried 3-0.

### **SURPLUS ITEMS**

Police Chief J. Michael Bennett asked the board to declare two assets surplus and place them in an auction because the items are no longer used by the police department. The assets are asset # 101775, a segway, and asset # 101606, a Vista light bar.

A motion was made by Mayor Seitz and seconded by Timothy Bell to declare asset #s 101775 and 101606 as surplus and place them in an auction. Motion carried 3-0.

### **REPORTS**

Police Chief J. Michael Bennett reported that on April 2, 2016, Officer Loya will participate in a benefit at Evansville between police officers and firefighters called Guns and Hoses.

Mayor Seitz acknowledged receipt of the monthly police activity report.

Mayor Seitz also acknowledged receipt of the code enforcement report and the fire department vehicle maintenance report.

City Engineer Chad Hurm gave an update about the removal of storage tanks located at 7<sup>th</sup> and Newton Streets.

### **POLICE SERGEANT**

On February 18 and 19, 2016, the board met in executive session to interview applicants for the position of police sergeant.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to offer a conditional offer of employment to Aaron L. Persohn for position of sergeant with the Jasper Police Department effective Sunday, February 28, 2016 provided all conditional offer of employment requirements have been met. Motion carried 3-0.

### **JUNK ASSETS**

Street Commissioner Jeffrey Theising asked permission to junk asset # 101863, a pipe and cable locator that is no longer usable and asset # 101871, a 2007 concrete saw, that would cost more to repair than purchase a new one.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to junk asset #s 101863 and 101871. Motion carried 3-0.

### **ADDITIONAL CONCRETE CRUSHING**

Street Commissioner Jeffrey Theising said Innovative Crushing and Aggregate Inc came to the Resource Recovery site yesterday to get the material for concrete crushing. They had also quoted a price for any concrete that was accumulated after the pile was measured for quoting purposes. The cost for the additional crushing is \$4,177.52 and the cost for the additional asphalt pile is \$14,244.55 for a total of \$18,422.07.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve the additional cost of \$18,422.07. Motion carried 3-0.

### **STREET CLOSURE**

Street Commissioner Jeffrey Theising asked permission to close 5<sup>th</sup> Avenue between Kluemper Road and Sunshine Drive to remove an old culvert and install a 48 inch culvert. Theising said the contractor was going to begin the work today but due to inclement weather the work will be rescheduled for sometime next week.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the closure of 5<sup>th</sup> Avenue, west of Kluemper Road in order to install a 48 inch culvert. Motion carried 3-0.

### **NEW PHONE SYSTEM**

Mayor Seitz informed the public that the City of Jasper is working on installing a new phone system. Certain departments will start using the new system on Thursday. He said all department phone numbers will remain the same.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved \_\_\_\_ with  X  without corrections or clarification this 8<sup>th</sup> day of March, 2016.

\_\_\_\_\_  
**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**